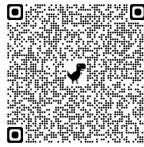




# THOMAS MORE UNIVERSITY

## Transfer Student Checklist

1



### Apply

- Submit your **transfer application** at [thomasmore.edu/apply](https://thomasmore.edu/apply).
- Upload copies of your unofficial **transcripts** or have official transcripts sent to the admissions office.
- Keep an eye on your application portal for **status updates**.

Note: Unofficial transcripts are acceptable at this stage; official transcripts will be required later. If you have not yet completed 12 college credit hours after high school graduation, please submit a current unofficial transcript showing enrollment plus either midterm grades or a high school transcript demonstrating academic performance.

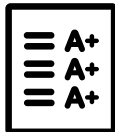
2



### Visit & Explore

- Schedule an on-campus **visit** or take a virtual **tour** to learn more about life at Thomas More.

3



### Review Your Transcript Evaluation

A copy of your completed **credit evaluation** will be emailed to you roughly 7-10 business days after receipt of your transcript(s).

- Review the evaluation to see how your credits will transfer.

4



### Review Your Financial Aid Package

A tentative financial aid offer will be mailed to you from admissions.

- Review your **financial aid** offer.
- Have your **FAFSA** sent to us (school code: 002001) if you have not already done so.

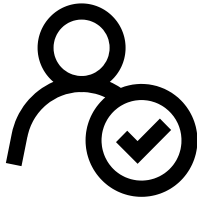
When you are ready to **CONFIRM ENROLLMENT**, continue to the **New Student Checklist**.



# THOMAS MORE UNIVERSITY

## New Student Checklist

1



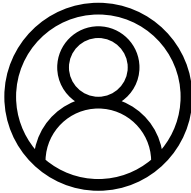
### Confirm Your Enrollment



- Submit your **enrollment deposit** at [thomasmore.edu/deposit](https://thomasmore.edu/deposit).
- Sign up for **Registration Day** at [thomasmore.edu/registration](https://thomasmore.edu/registration).

Note: By selecting a registration date you agree to be pre-registered for courses by your advisor. You will receive your schedule at the event. The enrollment deposit confirms your decision to enroll at the university and is separate from the housing deposit.

2



### Set Up Your Account

Sign in to [apps.thomasmore.edu/accountmanagement](https://apps.thomasmore.edu/accountmanagement) using your username and temporary password.



- Sign up for a video visit to **verify your ID**.
- Complete the **Acceptable Use Policy (AUP)** for campus technology use.
- Set your new **password**.

Note: Your username and temporary password is available via your application status portal. Acceptable IDs for verification include a driver's license, U.S. passport, or government issued personal ID card.

3



### Finalize Your Financial Aid

- Submit your **FAFSA** at [studentaid.gov](https://studentaid.gov) and add Thomas More's school code (002001).
- If you plan to utilize **federal student loans**, follow the instructions for applying at [thomasmore.edu/loans](https://thomasmore.edu/loans).

Note: Questions about your financial aid? Call 859-344-3319 or email [financial-aid@thomasmore.edu](mailto:financial-aid@thomasmore.edu) to speak with a financial aid representative.



## Secure Your Housing

4



If you plan to live on campus:

- Apply for housing** at [thomasmore.edu/housingapp](https://thomasmore.edu/housingapp).

If you plan to commute:

- Submit an **exemption request** from the residency requirement at [thomasmore.edu/housingexempt](https://thomasmore.edu/housingexempt).

Note: Log in with your username and password to complete the housing application. The application will provide instructions for paying a non-refundable housing application fee.

## Prepare for the Semester

5

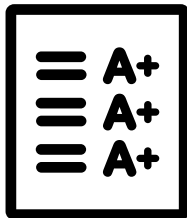


- Upload a photo for your Thomas More **ID Card** at [thomasmore.edu/ID](https://thomasmore.edu/ID). Pick up your ID card at registration day check-in or in the Computer Center (Admin Building, 1<sup>st</sup> floor).
- Request your **parking permit** at [thomasmore.edu/parking](https://thomasmore.edu/parking). Pick up your permit from Campus Safety (Saints Center, 1<sup>st</sup> floor).
- Pay **tuition** at [thomasmore.edu/bursar](https://thomasmore.edu/bursar) or set up a payment plan via [myTMU](https://mytmu.edu) (Navigate to Student Service > Student Bill, click on the available plan option, and provide your banking details.)
- Complete your **health form(s)** and submit a copy of your **immunization records**. These forms will be provided at registration day.
- Once you are registered for classes, make sure you can access your **TMU email** ([outlook.office.com/mail](https://outlook.office.com/mail)) and **Canvas**, our online learning platform ([thomasmoreky.instructure.com](https://thomasmoreky.instructure.com)).
- Order your **textbooks** at [thomasmore.ecampus.com](https://thomasmore.ecampus.com).

Note: Advisors typically pre-register students. You'll receive your schedule at registration day. Bring a photo ID to pick up your ID card and parking pass. Tuition deadlines: July 1 (fall), Dec. 1 (spring), May 1 (summer). Payment questions: 859-344-3330 or [bursar@thomasmore.edu](mailto:bursar@thomasmore.edu).

## Submit Your Official Transcripts

6



- First Year Students:** Submit a final copy of your **high school transcript** to Thomas More. It must come directly from your high school after you have graduated and show your date of graduation.
- All Students:** Submit a **final transcript** from all colleges or universities you've attended, including dual-credit courses. It must show final grades (no future registrations or in-progress courses) and come directly from the school or transcript service.

Note: Your previous institution can direct you on how to order their transcripts. AP scores should also be sent to us from College Board.