

Student Conduct Quick Guide

The short version: Your choices on campus, off campus, at University activities, internship or placement sites, and online may fall under the Student Conduct Policy when they affect the University's mission, reputation, safety, or community well-being.

What It Means to Be a Saint: Hospitality, Humility, Service, Stewardship

The Community Standards are grounded in five commitments:

- **Individual Worth** - treat every person with dignity, compassion, and respect.
- **Personal Integrity** - act honestly and uphold the University's mission and values.
- **Self-Control** - accept responsibility for your decisions and respect shared resources.
- **Critical Thinking** - use evidence, consider consequences, and engage differing views respectfully.
- **Community Responsibility** - help create a safe, respectful, and caring campus community.

Conduct That Can Lead to University Action

The policy is not limited to the examples below. Prohibited conduct includes attempting, assisting, or knowingly remaining present during a violation.

- **Safety and respect:** violence, threats, intimidation, bullying, coercion, aggressive behavior, hazing, sexual misconduct, harassment, or conduct that endangers others.
- **Honesty and identity:** false information, forgery, altered or misused IDs, impersonation, or misuse of another person's credentials.
- **Property and access:** theft, vandalism, damage, unauthorized entry, use, or occupancy.
- **Community operations:** disrupting classes, events, administration, proceedings, traffic, or others' lawful activities.
- **Alcohol and drugs:** illegal or controlled substances or paraphernalia; alcohol in residence halls without prior Dean of Students approval.
- **Weapons and fire safety:** weapons, ammunition, explosives, fireworks, dangerous chemicals, failure to evacuate, or tampering with safety equipment.
- **Technology misuse:** hacking, unauthorized access, credential sharing, illegal downloads, online impersonation, harassment, or interference.
- **Compliance and guests:** ignoring University or law-enforcement directions, violating other University policies, enabling guest misconduct, or abusing the conduct process.

Important: Being under the influence, not knowing the policy, or saying a guest was responsible does not automatically remove your accountability. Students may also be responsible for permitting guests to violate policy.

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How the Conduct Process Works

1. **Report or complaint** - A student, group, community member, or the University may submit a complaint to the Dean of Students, Campus Safety, or another appropriate University department. Include statements and available evidence.
2. **Initial review** - The Dean of Students or designee determines jurisdiction, whether evidence supports further review, and whether the matter should enter the conduct process.
3. **Notice and informal resolution meeting** - The respondent is notified through University email and generally must schedule and attend within three institutional business days, unless the notice provides another deadline or an extension is approved.
4. **Decision or board review** - A Conduct Administrator may resolve the matter and issue sanctions. If informal resolution is not reached, the matter may proceed to the Student Conduct Board.
5. **Written outcome** - Outcome and sanctions are generally communicated by University email. Privacy law may limit what can be shared with the complainant.

Decision standard: The University uses a preponderance of the evidence standard - whether it is more likely than not that a policy violation occurred.

Your Rights and Responsibilities

- Receive written notice of alleged facts, policy sections, procedures, and hearing details; hearing notice is generally attempted at least three University business days in advance.
- Be heard, present relevant information, identify witnesses, and ask questions as permitted by the Chair. Witness lists for a board hearing are due at least 48 hours in advance.
- Have a Student Conduct Administrator present for support. Attorneys may not participate in a board hearing.
- Attend required meetings and hearings, monitor University email, meet deadlines, be truthful, and act respectfully. A case may proceed without you if you do not participate.
- Do not retaliate, intimidate participants, interfere with proceedings, submit false information, or ignore sanctions.

Possible Outcomes

Sanctions are based on the facts of the case and may be combined. They range from educational responses to separation from the University, including:

- Warning; community service; educational intervention; reflection essay; apology letter; restitution; or loss of privileges.
- Residential relocation, residential suspension or expulsion, or restriction from residence halls/campus.
- Disciplinary probation, interim suspension, disciplinary suspension, or permanent expulsion.

Appeals, Records, and Immediate Actions

- Conduct Administrator decisions may be appealed in writing to the Dean of Students Office within three business days. Grounds are limited to qualifying new evidence or sanctions that have no reasonable relationship to the charges.
- Student Conduct Board decisions are final. Conduct outcomes generally take effect immediately.
- The University may impose interim restrictions or suspension when safety, well-being, or substantial University interests are at risk.
- Most disciplinary records are retained for seven years from the most recent incident or one year after graduation, whichever is longer. Certain separation or withdrawal records are retained indefinitely.

If you receive a conduct notice: Read it immediately, respond by the stated deadline, save relevant messages or evidence, identify witnesses early, and ask your assigned Conduct Administrator if you do not understand the process.

This quick guide summarizes the 2026-2027 Saints Community Standards: Student Conduct Policy. It does not replace the full policy. Sexual harassment and misconduct matters are handled under the University's applicable Sexual Harassment and Misconduct/Title IX policy.