



Disclosure Statement

All new students **must complete the online application** to be admitted into Thomas More's Dual-Credit program.

Additionally, for the Thomas More Dual-Credit program, I agree to and understand:

1. In order to be eligible for continued enrollment in the program, students must earn a grade of C or better in each of their courses. Failure to meet this standard will result in removal from the program for the following semester, though an appeal is possible (*see Thomas More University "Grade Policy" for details*).
2. Tuition must be paid in full by the first day of class each semester. The tuition amount varies each year. Thomas More recommends paying by the first day of class and receiving a refund later if a student receives scholarship money from KHEAA.
 - a. **By agreeing to this statement, students and parents/legal guardians accept the financial responsibility incurred by registering for taking dual-credit classes and that failure to pay can result in accumulated debt for classes taken and difficulty in sending Thomas More transcripts to other institutions.**
 - b. **Thomas More is a participant in the Kentucky Dual-Credit Scholarship Program. Tuition for dual-credit courses may vary each academic year and will be posted to the Thomas More Dual-Credit website as well as shared with your high school.**
3. Students are responsible for purchasing the necessary course materials and textbooks prior to the start of the semester.
4. Students are responsible for setting up and checking his/her Thomas More email regularly throughout the semester. Instructions will be provided.
5. Students, not parents/legal guardians, are responsible for contacting their professors should issues arise in their courses. Thomas More's dual-credit office can help troubleshoot if further issues persist.
6. Prior to each semester, each student will receive registration, billing/payment, Canvas, and textbook information through an orientation or letter. Students are responsible for providing their parents/legal guardians with this information.
7. Students are required to complete the Thomas More Dual-Credit Orientation in Canvas. Details will be emailed to students prior to the start of each semester.
8. Thomas More courses are college-level courses and may contain mature content not typical in a high school environment. By submitting this disclosure, each parent/legal guardian and student understands that students may be exposed to mature content as part of each Thomas More course's curriculum.
9. While in Thomas More's dual-credit program, students may be surveyed to obtain information about their interests and experience to enhance the Thomas More experience as well as connect students with Thomas More programs, faculty, and students.
10. Students may receive Thomas More undergraduate admissions promotional materials and communication (e.g. emails, postcards, etc).
11. **By agreeing to this disclosure statement, the student (and parent/legal guardian, if the student is under the age of 18) agree to the aforementioned disclosures and give their permission to Thomas More to release grades, performance information, and other educational information to the student's parent/legal guardian and to the student's high school in conjunction with Thomas More's dual-credit program.**
 - a. **FERPA Rights:** If a student is attending a postsecondary institution – at any age – then the student's rights under the Family Educational Rights & Privacy Act (FERPA) have transferred to the student. However, when a student is enrolled in BOTH a high school and a postsecondary institution, the two schools may exchange information on that student. If the student is under 18, parents/legal guardians still retain the rights under FERPA at the high school level and may inspect and review any records sent by the postsecondary institution to the high school.