



New Student Checklist

Enrollment

____ Submit your enrollment deposit at thomasmore.edu/deposit.

____ Sign up for your Registration Day at thomasmore.edu/registration once dates are available. Selection of a registration date constitutes your agreement to be registered for your first semester courses by your advisor. You will receive a copy of your class schedule at the event.

____ MyTMU is our student portal. After submitting your deposit, look for your MyTMU login information to arrive by mail and through your application status page. Set your permanent password and follow other instructions in the mailing.

Financial Aid

____ Submit your FAFSA at fafsa.gov, add Thomas More's school code (002001), and review your award letter.

____ If you plan to utilize federal student loans, follow the instructions for applying at thomasmore.edu/loans.

Transcripts

____ *If you are a first-year student or a transfer with fewer than 24 earned credit hours:* Submit a final copy of your high school transcript to Thomas More. It must come directly from your high school after you have graduated and show your date of graduation.

____ *All students:* Submit a final copy of your transcript from any other college or university you have attended, including for dual-credit courses. To be considered final, the transcript must come directly from the other school, show all your final grades, and not show any future registration or in-progress courses. If your courses are still in progress, you are encouraged to submit a preliminary, unofficial copy for your advisor to review prior to registering you for classes.

Housing & Campus Life

____ Decide on your housing arrangement. (You will need your MyTMU username and password to log into either of the options below).

- Residents: Apply for housing at thomasmore.edu/housingapp
- Commuters: Submit an exemption request for the residency requirement at thomasmore.edu/housingexempt

____ Upload a picture for your Thomas More ID card and request your parking pass at www.thomasmore.edu/parkingID (You will need to log into MyTMU). Pick up your ID card from the computer center and your parking pass from Campus Safety during your first week of classes. Remember to bring a photo ID to verify your identity.

____ Submit your health form and a copy of your immunization records from your physician's office. The form is available at thomasmore.edu/healthform.

Account Management, Email Access, & Textbooks

____ Log into the portal at <https://apps.thomasmore.edu/AccountManagement> and complete the following:

- Sign up for a video call appointment with the IT department to verify your photo ID. Acceptable IDs include a driver's license, U.S. passport, or government-issued personal ID card.
- Complete your Acceptable Use Policy for use of technology.

____ Once you are registered for classes*, access your Thomas More email at outlook.office.com/mail/ and Canvas learning environment at thomasmoreky.instructure.com.

____ Order your textbooks through MyTMU at thomasmore.ecampus.com once you are registered for classes.*

*New students enrolling for Fall will be registered for classes beginning in late March. Those enrolling for Spring will be registered in late fall/early winter before classes start in January.