



THOMAS MORE UNIVERSITY

Viewing Student Bills Online

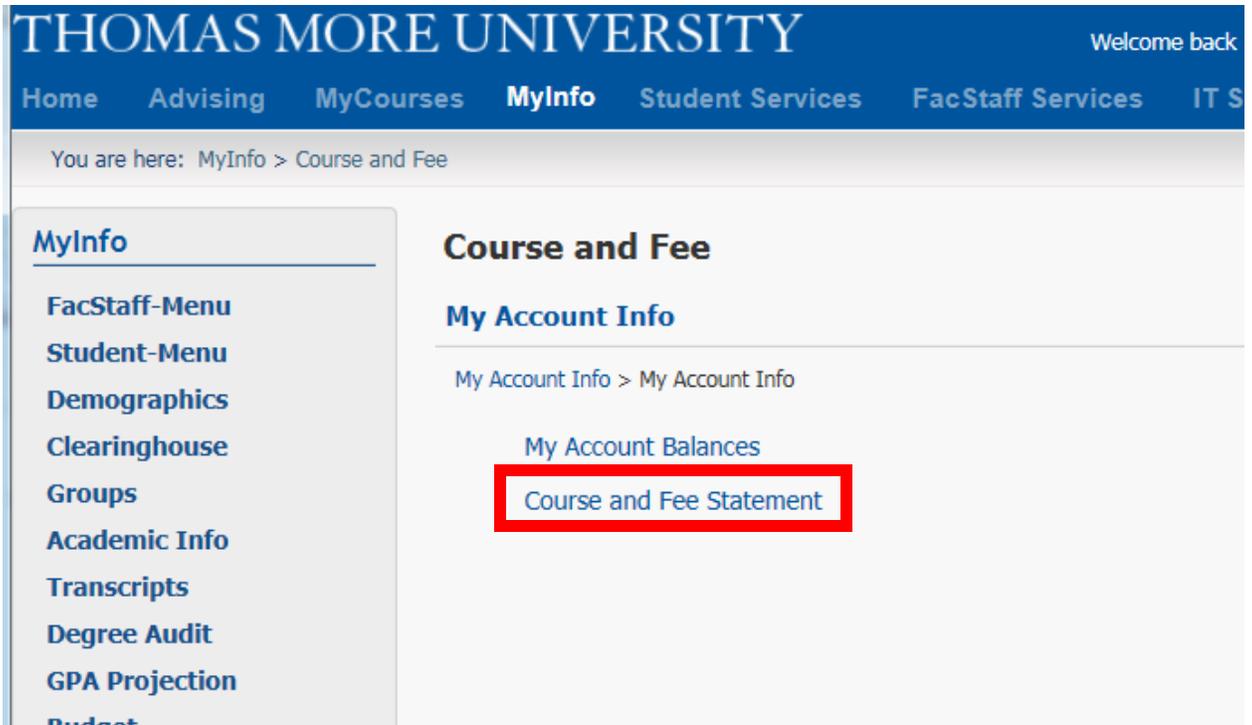
1. Log onto the student portal: <https://mytmu.thomasmore.edu/ICS/>

The screenshot shows the MyTMU portal home page. At the top, there is a navigation bar with links for Home, MyCourses, IT Services, Campus Life, and Online Forms. Below this, there is a search bar and a login section. The main content area features a large 'Canvas log in' button with the text 'Click here to log into Canvas'. To the left, there is a 'Quick Links' section with links for Canvas LMS, Email, and TMU Homepage. To the right, there is a 'Campus Events Calendar' section with a brief description and a link to view the calendar.

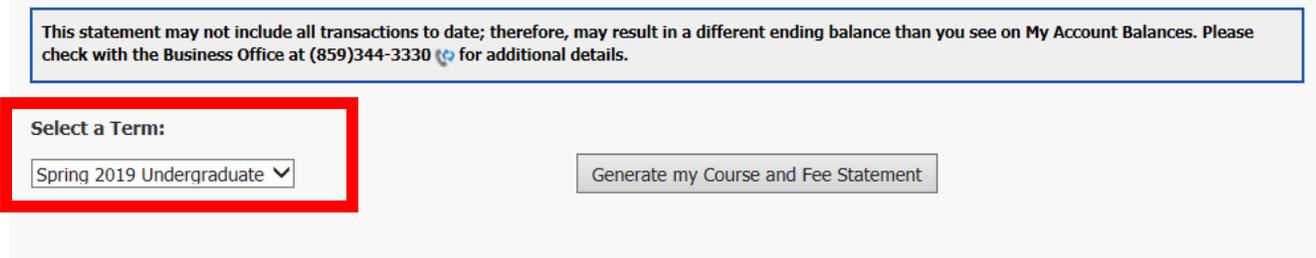
2. Click on “MyInfo,” then click on “Course and Fee”

The screenshot shows the MyInfo portal. The navigation bar at the top includes links for Home, Advising, MyCourses, MyInfo, Student Services, FacStaff Services, IT Services, Alumni, Campus Life, and Accepted. The MyInfo section is highlighted in a red box. Below the navigation bar, there is a sidebar menu with various options, including 'Course and Fee', which is also highlighted in a red box. The main content area features a large image of two students sitting at a table, with the text 'MYINFO' overlaid. Below the image, there are two sections: 'Groups' and 'Printing Services', each with a checkmark icon.

3. Select “Course and Fee Statement”



4. Under “Select a Term,” choose the term you would like to view, then click on “Generate my Course and Fee Statement”



5. The billing statement will appear as a link to a PDF document:

