



2023 Commencement Ceremony Instructions

Commencement Attire

- Gown:** You will be able to robe when you arrive. We strongly suggest you arrive in your gown. Please note, it can get hot and you will be doing a lot of standing and walking, so dress accordingly. This is a rain or shine event. Please carefully consider the shoes you will wear. You will walk across the field and up and down stairs. Please take the time to steam or iron your garments so they lay nicely for the ceremony.
- Stole:** (Undergraduate Degrees) Your white v-stole should be worn around your neck with the logo in the front.
- Hood:** (Graduate Degrees) You will walk in with your hood on. We can assist you with your hood.
- Caps:** Your academic cap should be worn so the “mortar board” is parallel to the floor.
- Tassels:** (Undergraduate Degrees) The tassel should be worn on your right.
(Graduate Degrees) The tassel should be worn on your left.

Check-In

Date/Time: Saturday, May 13, 2023 - Arrive at Thomas More Stadium no later than 9:30 A.M.

Location: Thomas More Stadium, 7950 Freedom Way, Florence, KY 41042.
Check in and pick up your name card outside of the stadium behind the outfield.

Family members and guests should go to the main entrance of Thomas More Stadium with their commencement ticket.

Name Card

Hold on to your name card. You will hand it to the person at the podium and they will call your name as you get your degree.

Your name card is very important. There is room to write your name phonetically to help the announcer during the ceremony. The card also includes your line position number. The number is your position in the line-up. Line up in numerical order. This is the procession line into the ceremony. This will also help your family watch for you as they follow along in the program.

The Procession

The procession will begin at 10:30 A.M. You will be led into the field from behind the outfield. You will walk to second base and then you will be guided to walk towards first base. You will be led to your seating area. We will have people guiding you along the way. Please remain standing for the Invocation.

Commencement Exercises

When it is time to present the degrees, the Dean will say “Will the candidates for degrees in the College of _____ rise and remain standing”. Your College is listed on the name card. Please stand for your College and remain standing. Once the degrees are conferred by the President, the Faculty Marshal will lead the students to the podium to be recognized individually. When you get to the podium, hand your name card to the representative. Walk across the presentation area. From the presentation area you will be led up to the concourse area for professional pictures. After your photo, you will make your way back to your seat. You may be seated.

The Recessional

Once the ceremony has concluded the recessional will begin. You will be led on the same path from when you received your degree. The faculty will be there to congratulate you. Then you will be led out of the stadium when you can meet up with your family. Family members and guests should remain in their places until the graduates have exited the stadium.

Diplomas

Diplomas will be distributed during the ceremony. Please note, if you did not RSVP, or have not completed all of your requirements for your degree and/or have a balance on your student bill, or you have picked up your diploma previously because you graduated in December, your diploma will not be available.